



Superintendent  
of Documents

# ADMINISTRATIVE NOTES



## LIBRARY PROGRAMS SERVICE

Vol. 6, no. 15

GP 3.16/3-2:6/15

October 1985

### BIENNIAL SURVEY RESULTS

The results of the 1985 Biennial Survey of Depository Libraries (as of August 1, 1985) are reproduced on the following pages. Questions 9 through 18 have been broken down by State. Results from the survey are being analyzed by the Inspection Team to identify depositories in need of a review. Some larger depository libraries could not give even an estimate of their total users per week and did not give an answer. The totals for question 18 are therefore judged to be underestimated.

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**GENERAL INFORMATION - SUMMARY TOTALS FOR ALL LIBRARIES**

9. Is the Depository freely accessible to members of the general public?

Yes 1306 No 0 No Answer

10. What percentage of the depository collection is in storage and not readily accessible by the public?

	A (75-100%)	B (50-74%)	C (25-49%)	D (10-24%)	E (1-9%)	F (None)
Totals:	30	21	28	54	258	828 [T-1219]
%	2.46%	1.7%	2.29%	4.4%	21.16%	67.92%

11. Does the library have enough shelf space, microfiche cabinets, and map cases to house the volume of documents it will select from GPO during the next two years?

Yes 1127 [T-1294]  
(87.09%) No 167  
(12.91%)

12. What percentage of the depository documents is checked into a centralized record, such as a shelf list?

	A (75-100%)	B (50-74%)	C (25-49%)	D (0-24%)	
<b>Totals:</b>	984	88	62	152	[T-1286]
<b>%</b>	76.5%	6.8%	4.8%	11.8%	

13. What percentage of documents is cataloged by the library including local records and those adapted from another source (e.g., OCLC, WLN)?

	A (75-100%)	B (50-74%)	C (25-49%)	D (0-24%)	
<b>Totals:</b>	240	98	165	756	[T-1259]
<b>%</b>	19.1%	7.8%	13.1%	60%	

14. What level of public services does the library offer for the depository collection? (Check all that apply.)

A. Self service by patrons, B. Giving directional information to patrons upon request, C. Ready Reference services offered, D. Referral Services offered, E. Research services offered, F. Check-out and circulation of documents.

A	B	C	D	E	F
1187	1248	1244	1176	836	1105

15. When are these services available for your depository collection?  
 A-During all hours the library is open, B-The same as the general reference areas, C-Fewer hours than the general reference areas, D-More hours than the general reference areas.

	A	B	C	D	
Totals:	737	389	95	20	[T-1241]
%	59.4%	31.4%	7.7%	1.6%	

16. Is there adequate professional staff to assist library users?  
 A-Yes, there is adequate staff, B-Only for technical services  
 C-Only for public services, D-No

	A	B	C	D	
Totals:	1116	14	48	58	[T-1241]
%	90.3%	1.1%	3.9%	4.7%	

17. Are there adequate clerical staff/technical staff available to process depository shipments, to maintain depository records (shelf list, selections, etc) and collections? A-Yes, B-No (Explain)

	A (YES)	B (NO)	
Totals:	1119	172	
%	86.7%	13.3%	

18. Approximately how many people use the Depository Collection, either directly (in house) or indirectly (through telephone requests, ILL, etc.) in a "normal" week? # of approximate users       

	Libraries	Users Per Week	Average Per Week
Totals:	1188	167,827	140.8476

9. Is the depository freely accessible to the members of the general public? YES/NO

10. What percentage of the depository collection is in storage and not readily accessible by the public?

Between: A-75-100%, B-50-74%, C-25-49%, D-10-24%, E-1-9%, F-None

	9.	YES	NO	10.	A	B	C	D	E	F
AL	24	0			1	0	0	3	3	16
AK	8	0			0	1	0	0	3	5
AZ	13	0			1	0	0	0	1	11
AR	18	0			0	2	2	1	4	11
CA	102	0								
C.ZONE	No Response									
CO	19	0			0	0	1	5	14	17
CT	22	0			0	1	0	1	2	18
DE	7	0			0	0	0	0	2	5
DC	43	0			2	0	0	1	6	33
FL	41	0			0	0	0	0	7	34
GA	17	0			0	0	0	1	1	14
GUAM	No Response									
HI	11	0			0	0	1	2	2	4
ID	10	0			0	0	0	2	1	7
IL	52	0			1	3	3	0	8	37
IN	25	0			3	0	0	0	6	15
IA	17	0			1	0	1	0	4	10
KS	17	0			0	0	0	0	3	14
KY	18	0			1	0	1	0	5	11
LA	24	0			0	0	0	1	4	20
ME	10	0			0	1	1	1	3	5
MD	17	0			1	0	0	1	3	12
MA	31	0			1	0	0	2	3	25
MI	46	0			0	0	1	2	9	33
MICRONESIA	1	0			0	0	0	0	0	1
MN	26	0			0	0	0	2	8	14
MS	15	0			0	0	1	0	2	10
MO	30	0			1	1	2	0	9	17
MT	8	0			0	0	0	0	1	7
NE	13	0			0	0	0	0	2	12
NV	8	0			0	0	0	0	2	6
NH	9	0			1	1	0	1	2	4
NJ	43	0			0	2	2	3	7	30
NM	11	0			0	0	0	0	1	10
NY	90	0			3	2	3	5	21	56
NC	34	0			0	0	0	1	5	28
ND	10	0			1	0	0	0	5	4
OH	60	0			2	2	1	2	14	38
OK	20	0			0	1	0	3	9	7
OR	19	0			0	0	0	2	4	13
PA	60	0			2	2	2	0	15	40
PR	4	0			0	0	0	1	0	3
RI	11	0			0	0	0	1	5	5
SC	18	0			0	0	0	1	6	11
SD	10	0			0	0	1	0	4	4
TN	27	0			1	0	0	2	11	13
TX	58	0			0	2	1	2	8	46
UT	11	0			0	0	0	0	2	9
VT	9	0			0	0	0	0	4	5
VA	36	0			2	1	2	0	4	27
VI	2	0			0	0	0	0	0	2
WA	19	0			2	0	0	2	7	9
WV	14	0			2	0	0	0	2	10
WI	30	0			1	0	1	1	2	25
WY	10	0			0	0	1	2	2	5
<hr/>										
Totals		1306	0		30	21	28	54	258	828 [T-1219]
%		100	0		2.46	1.7	2.29	4.4	21.16	67.92

11. Does the library have enough shelf space, microfiche cabinets, and map cases to house the volume of documents it will select from GPO during the next two years? Yes/NO (If no, explain)

12. What percentage of the depository documents is checked into a centralized record, such as a shelf list?  
A-75-100%, B-50-74%, C-25-49%, D-0-24%

	11. YES	NO	12:	A	B	C	D
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AL	18	7		18	3	2	1
AK	7	1		6	1	0	1
AZ	13	0		11	1	0	1
AR	15	3		16	0	1	1
CA	92	8		79	15	2	5
C.ZONE	No Response						
CO	18	0		16	0	0	2
CT	22	0		18	2	1	1
DE	7	0		4	2	0	1
DC	41	2		25	8	3	7
FL	32	7		28	1	1	5
GA	16	1		8	2	0	7
GUAM	No Response						
HI	7	3		11	0	0	0
ID	10	0		8	0	0	2
IL	46	6		38	2	3	7
IN	21	4		20	0	2	3
IA	16	1		15	0	0	2
KS	13	4		13	2	0	0
KY	13	5		15	0	0	2
LA	22	3		18	0	2	3
ME	8	2		7	1	1	1
MD	17	0		16	1	0	0
MA	23	2		22	2	4	3
MI	39	7		37	2	2	4
MICRONESIA	0	1		1	0	0	0
MN	22	4		25	0	1	0
MS	10	3		9	2	1	1
MO	27	3		23	1	2	4
MT	7	1		8	0	0	0
NE	12	1		10	0	0	3
NV	6	2		4	1	1	1
NH	6	3		6	1	1	1
NJ	39	4		21	5	4	13
NM	9	2		9	0	0	1
NY	85	5		58	11	6	15
NC	29	5		27	2	1	4
ND	10	0		10	0	0	0
OH	52	8		50	2	2	6
OK	18	2		17	2	0	1
OR	15	4		15	1	0	3
PA	50	8		44	3	4	7
PR	2	1		2	1	0	0
RI	10	1		10	0	0	1
SC	17	2		12	0	4	1
SD	7	3		9	0	0	2
TN	18	9		20	2	0	5
TX	45	12		43	2	4	8
UT	8	3		10	1	0	0
VT	8	1		5	2	0	2
VA	33	2		28	1	3	4
VI	0	2		2	0	0	0
WA	20	1		17	1	1	1
WV	12	2		6	1	2	5
WI	26	4		26	0	1	3
WY	8	2		8	1	0	1

Totals	1127	167 [T-1294]	984	88	62	152 [T-1286]
$\Sigma$	87.1	12.9	76.5	6.8	4.8	11.8

13. What percentage of documents is cataloged by the library including local records and those adapted from another source (e.g., OCLC, WLN)?  
 A: 75-100% B: 50-74% C: 25-49% D: 0-24%

14. What level of public services does the library offer for the depository collection? (Check all that apply.)  
 A: Self service by patrons, B: Giving directional information to patrons upon request, C: Ready Reference services offered, D: Referral Services offered, E: Research services offered, F: Check-out and circulation of documents.

	13.	A	B	C	D	14.	A	B	C	D	E	F
AL		6	0	3	15		23	19	20	18	16	21
AK		4	2	1	1		7	8	7	7	3	5
AZ		2	0	2	9		11	13	13	13	10	11
AR		4	2	1	11		17	17	18	15	11	17
CA		34	13	14	40		94	96	96	95	60	86
C.ZONE	No Response											
CO		4	1	2	13		20	20	20	20	14	17
CT		3	1	3	16		18	21	22	22	16	18
DE		1	3	1	2		7	7	6	4	4	4
DC		20	8	2	12		34	37	32	28	17	29
FL		8	1	5	25		40	40	40	38	28	34
GA		2	0	0	15		16	16	17	17	13	15
GUAM	No Response											
HI		3	2	1	5		8	8	0	0	0	0
ID		2	0	1	7		9	10	10	10	8	9
IL		13	5	4	21		47	52	52	49	35	45
IN		2	0	4	3		22	24	25	24	20	24
IA		2	1	0	14		17	17	17	15	11	15
KS		3	2	2	10		15	16	17	16	11	16
KY		2	1	0	15		18	18	18	16	12	17
LA		3	0	1	19		25	24	24	24	18	21
ME		0	1	2	7		9	9	10	9	7	9
MD		3	0	1	12		17	17	17	14	12	16
MA		4	5	8	12		28	28	31	30	16	27
MI		4	7	4	31		45	45	45	44	33	44
MICRONESIA		0	0	1	0		0	1	0	0	1	1
MN		2	1	2	21		23	25	25	23	11	23
MS		3	1	2	7		12	13	13	13	10	12
MO		3	1	3	23		27	27	27	23	20	27
MT		2	1	1	5		8	8	8	2	1	3
NE		1	0	0	14		13	13	14	14	7	13
NV		2	0	2	4		7	8	8	8	4	7
NH		1	0	2	6		8	9	9	9	6	9
NJ		3	5	11	24		36	40	40	39	28	36
NM		1	1	2	7		10	10	11	11	9	11
NY		17	7	22	42		78	88	89	86	60	68
NC		3	0	6	25		31	34	32	32	23	32
ND		0	2	2	6		6	8	10	9	6	9
OH		16	3	4	37		58	60	60	53	37	50
OK		5	1	2	12		19	19	19	17	12	14
OR		4	0	4	11		19	19	19	18	12	19
PA		11	4	8	35		56	58	61	59	38	51
PR		2	1	0	1		4	4	4	3	4	3
RI		1	1	2	7		11	11	11	11	10	10
SC		3	2	2	11		16	17	17	16	12	15
SD		1	0	4	5		9	8	10	10	8	10
TN		2	4	3	18		25	27	27	25	18	19
TX		9	1	5	41		55	56	55	52	40	49
UT		3	0	0	8		11	11	10	9	7	10
VT		2	1	0	3		5	5	6	4	6	5
VA		8	2	3	19		32	35	34	33	25	34
VI		0	0	0	2		1	1	2	1	2	2
WA		3	1	4	12		18	19	20	20	14	20
WV		0	2	2	2		12	14	13	13	9	11
WI		3	1	4	20		28	29	30	31	20	28
WY		1	1	0	8		10	10	7	6	10	

Totals 240 98 165 756 IT-12591 1187 1243 1244 1176 836 1105  
 % 19.1 7.8 13.1 60

15. When are these services available for your depository collection?  
 A-During all hours the library is open, B-The same as the general reference areas, C-Fewer hours than the general reference areas, D-More hours than the general reference areas

16. Is there adequate professional staff to assist library users?  
 A-Yes, there is adequate staff, B-Only for technical services  
 C-Only for public services, D-No

	15. A	B	C	D	16. A	B	C	D
AL	20	4	1	0	22	1	1	0
AK	6	2	1	0	8	0	0	0
AZ	13	0	0	1	13	0	0	0
AR	9	7	2	0	15	0	1	2
CA	20	20	11	1	81	2	6	8
C.ZONE	No Response							
CO	11	2	2	1				
CT	15	5	1	0	18	0	1	2
DE	4	1	2	0	5	0	1	1
DC	31	6	4	1	40	0	2	1
FL	18	17	5	1	35	0	1	0
GA	11	6	0	0				
GUAM	No Response							
HI	5	4	1	1	11	0	0	0
ID	6	3	1	0	10	0	0	0
IL	21	21	1	1	42	1	3	6
IN	15	9	1	0	25	0	0	0
IA	11	4	1	2	15	0	0	2
KS	12	3	0	0	14	1	0	2
KY	10	6	2	0	13	0	4	1
LA	12	11	3	0	21	0	3	0
ME	5	3	1	1	10	0	1	1
MD	8	7	2	0	14	1	0	2
MA	16	13	2	0	28	0	1	0
MI	32	12	1	0	42	0	1	0
MICRONESIA	1	0	0	0	1	0	0	0
MN	14	11	1	0	24	0	0	0
MS	9	3	1	1	10	0	1	0
MO	10	18	2	0	26	0	2	0
MT	5	3	0	0	7	0	0	0
NE	9	5	0	0	14	0	0	0
NV	7	1	0	0	7	0	0	1
NH	2	7	0	0	8	0	0	1
NJ	23	10	5	0	40	0	1	1
NM	5	5	1	0	9	0	1	1
NY	49	35	5	0	85	0	1	1
NC	14	16	4	1	32	0	0	1
ND	8	2	0	0	10	0	0	0
OH	55	0	1	4	54	5	0	0
OK	11	5	4	0	13	1	2	5
OR	11	8	0	0	17	0	1	1
PA	34	22	3	0	52	1	3	3
PR	3	0	1	0	3	0	1	0
RI	5	4	1	0	9	1	1	0
SC	11	7	0	0	16	0	1	0
SD	6	3	1	0	8	0	1	1
TN	19	6	1	1	25	0	1	1
TX	33	18	5	1	49	0	2	7
UT	6	4	1	0	10	0	0	1
VT	3	1	2	0	4	0	1	1
VA	21	12	3	0	33	0	2	1
VI	1	4	2	0	5	0	0	2
WA	11	3	2	0	14	0	0	0
WV	11	2	1	0	12	0	1	1
WI	19	5	4	2	30	0	0	0
WY	8	2	0	0	10	0	0	0
Totals	737	389	95	20	[T-1241]			
%	59.4	31.4	7.7	1.6	[T-1236]			
	90.3	1.1	3.9	4.7				

17. Are there adequate clerical staff/technical staff available to process depository shipments, to maintain depository records (shelf list, selections, etc) and collections? A-Yes, B-No (Explain)

18. Approximately how many people use the Depository Collection, either directly (in house) or indirectly (through telephone requests, ILL, etc.) in a normal week. # of approximate users

	17. A	B	18. # Libraries	# Users	Average
AL	21	3	22	3125	142.05
AK	7	1	6	1140	190
AZ	12	1	13	2548	196
AR	14	4	18	662.50	36.81
CA	85	17	100	21,665	216.65
C.ZONE	No Response				
CO	15	2	20	2509	130.45
CT	19	3	18	2359	158.83
DE	7	0	7	335	47.86
DC	38	4	41	5087	124.07
FL	35	6	41	5548	135.32
GA	16	2	15	1305	87
GUAM	No Response				
HI	11	0	11	764	76.40
ID	10	0	9	1150	127.78
IL	48	4	44	4197	95.4
IN	23	3	22	1854	84.27
IA	17	0	17	2715	159.71
KS	17	0	17	2316	136.24
KY	14	2	18	1525	84.72
LA	18	6	23	3088	134.26
ME	9	1	8	1023	127.88
MD	14	3	16	1403	87.69
MA	23	8	28	4464.5	159.45
MI	39	3	40	5978	149.45
MICRONESIA	1	0	1	15	15
MN	20	6	22	4614	209.73
MS	7	6	10	962	96.20
MO	27	3	28	2638	94.21
MT	7	0	8	2252	281.50
NE	12	3	14	1626	116.14
NV	7	1	8	995	124.38
NH	7	2	8	590	73.75
NJ	36	7	39	3921	100.54
NM	11	0	10	124	82.40
NY	75	14	71	7408	104.34
NC	31	3	30	4967	164.90
ND	10	0	8	359	44.88
OH	54	5	54	6107	113.09
OK	16	4	18	2214	123
OR	16	3	15	2161	142.73
PA	51	8	58	9929	171.19
PR	4	0	4	1630	407.5
RI	9	2	9	721	80.11
SC	15	3	17	2161	127.12
SD	10	0	9	997	110.78
TN	23	4	20	1038	51.90
TX	46	13	55	17,228	313.24
UT	8	3	10	1524	152.4
VT	5	0	6	1663	277.17
VA	32	0	32	3672	114.75
VI	5	2	3	475	59.38
WA	17	2	17	3458	203.41
WV	12	2	14	922	65.86
WI	28	2	27	3907	144.70
WY	9	1	8	546	68.25
Totals	1119	172	1186	167,827	140.8476
X	86.7	13.3			

Totals Projected For 1385 Depository Libraries:

1. # users per week = 155,214.773 (average = 140.8476)
2. Total # users per year = 10,151,165.96

Senate Committee Prints  
Listed in Numerical Sequence

1985, No. 12

August 1-31, 1985

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Number

Title

Committee

## 98th Congress

98-292 Not yet authorized for printing

98-293 Legislative Calendar  
(Final Calendar, January 1985)  
(This item was printed without an  
identifying number; the correct  
designation is S.Prt.98-293)

Budget

Senate Committee Prints  
Listed in Numerical Sequence

1985, No. 12

August 1-31, 1985

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Number

Title

Committee

## 99th Congress

99th Congress		
99-71	Proceedings of the Congressional Copyright and Technology Symposium	Judiciary
99-72	Legislative Calendar No. 1 (August 31, 1985)	Small Business
99-73	The R&D Tax Credit: An Evaluation of Evidence on Its Effectiveness	Joint Economic
99-74	The Congressional Budget Process: How It Works	Budget
99-75	Is the Economic Expansion Over?: A 1985 Midyear Review of the U.S. Economy	Joint Economic

Senate Committee Hearings  
Listed in Numerical Sequence

1985, No. 12

August 1-31, 1985

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Number	Title	Committee
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## 98th Congress

98-1300	C-5A and Air Force Defense Profits Policy	Joint Economic
98-1301	Oversight on St. Elizabeths Hospital	Governmental Affairs

Senate Committee Hearings  
Listed in Numerical Sequence

1985, No. 12

August 1-31, 1985

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Number	Title	Committee
99th Congress		
99-63, Pt.1	Reauthorization of the Higher Education Act, 1985 (Field hearing held in Burlington, VT)	Labor and Human Resources (Senate) and Education and Labor (House)
*	* * * *	* * *
99-97, Pt.1	Department of the Interior and Related Agencies Appropriations for Fiscal Year 1986	Appropriations
99-98 Pt.27	Employment-Unemployment (This title has been used by the Joint Economic Committee for a series of hearings on the state of the economy as reflected in the labor market reports issued by the Department of Labor. These printed hearings were published by the Committee as follows: Parts 1-3 93d Congress Parts 4-8 94th Congress Parts 9-13 95th Congress Parts 14-17 96th Congress Parts 18-22 97th Congress  In the 98th Congress, the hearings were issued as S.Hrg.98-271, Pts.23-26. In keeping with the policy for numbering Senate hearings, the designation for this title issued during the 99th Congress is S.Hrg.99-98,Pt.27- )	Joint Economic
99-99	The 1985 Economic Report of the President	Joint Economic
99-100	Oversight of the Office of Government Ethics	Governmental Affairs
99-101	Agricultural Conditions and the Rural Economy	Joint Economic
99-102	NASA Authorization for Fiscal Year 1986	Commerce, Science, and Transportation
99-103	Taxation of Employee Benefits (Field hearing held in Chicago, IL)	Small Business

Senate Committee Hearings  
Listed in Numerical Sequence

1985, No. 12 Number	August 1-31, 1985 Title	Page 3 of 4 Committee
99-104	Briefing by Crew of the Space Shuttle Mission 51-D	Commerce, Science, and Transportation
99-105	Rural Health Care in Oklahoma (Field hearing held in Oklahoma City, OK)	Aging
99-106	The Lead Free Drinking Water Act	Environment and Public Works
99-107	The Role of the Entertainment Industry in Deglamorizing Drug Use	Governmental Affairs
99-108	Confirmation of Edwin Meese III	Judiciary
99-109	Nominations of John M. Steadman and Richard A. Levie	Governmental Affairs
99-110	Imputed Interest	Finance
99-111	Tax Policies: Implications for U.S. Agriculture	Joint Economic
99-112, Pt.3	Defense Procurement Process (This item printed with the incomplete designation S.Hrg.99-112; the complete designation is S.Hrg.99-112,Pt.3) (Parts 1 and 2 not yet authorized for printing)	Armed Services
99-112, Pt.4	Defense Procurement Process	Armed Services
99-113	Impact of Unfair Foreign Trade Practices	Joint Economic
99-114	The Effect of the President's Tax Plan on State and Local Taxpayers	Joint Economic
99-115, Pt.I	Reauthorization of the Agriculture and Food Act of 1981	Agriculture, Nutrition, and Forestry
99-116	Small Issue Industrial Development Bonds As a Source of Capital for Small Business Expansion	Small Business

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99-117	Nominations of Lee L. Verstandig, Glenn R. Wilson, Jr., and Thomas G. Moore	Banking, Housing, and Urban Affairs
99-118, Pt.1	Energy and Water Development Appropriations for Fiscal Year 1986	Appropriations
99-119	Economic Impact of the FY 1986 Budget Proposals on the State of Indiana (Field hearings held in Indianapolis, IN, Terre Haute, IN, Evansville, IN, New Albany, IN, Fort Wayne, IN, South Bend, IN, and Hammond, IN)	Budget
99-120, Pt.1	Comprehensive Reform in the Financial Services Industry	Banking, Housing, and Urban Affairs
99-121	Nomination of S. Bruce Smart, Jr.	Banking, Housing, and Urban Affairs
99-122	Nomination (Brock, William Emerson III, of Tennessee, to be Secretary of Labor, Department of Labor)	Labor and Human Resources